

Williamstown Borough Authority Meeting Minutes

January 6, 2016

Williamstown Borough Authority met Wednesday, January 6, 2016 at 7:00 p.m. in Council Chambers. Council Members present were Chairman Charles Croft, Sr., Dave Neidlinger, Mark Challenger Jr., Tim Kessinger, Keith Kocher, Solicitor Joe Kerwin, Manager Charles Croft Jr and Secretary Lynne Daniel.

The meeting was called to order at 7:00PM. The Pledge of Allegiance to the Flag was recited. December minutes were approved as written.

The reorganization was announced and meeting was taken over by Solicitor Joe Kerwin. Joe requested any nominations for Chairman. David Neidlinger made a motion to keep all officers as is. Tim Kessinger 2nd the motion, all were in favor. New member Keith Kocher will fill the office of secretary formerly held by Matthew Miller. The meeting was then turned back over to Chairman, Charles Croft, Sr.

The 2016 Water Budget for \$285,000.00 was reviewed. A motion was made by Tim Kessinger to approve, Dave Neidlinger 2nd, all were in favor. The 2016 Sewer Budget was reviewed for \$615.882.00. A motion was made by Dave Neidlinger to approve, Mark Challenger, Jr. 2nd, all were in favor.

Solicitor Joe Kerwin updated the board on the cell tower lease stating there will be an inflationary increase every 5 years and a Revenue Sharing Clause. There will also be a signing bonus for the lease extension. When the contract is finalized Joe will present it to the board for approval.

The need for review of our current Rules and Regulations and the enforcement of the same was discussed. It was decided to have Hanover Engineering review and suggest changes/additions before Solicitor Kerwin reviews for the ability to legally enforce.

The cut-off for non-payment at 319 W. Market was discussed where if water service was discontinued the paying resident on the same line would also have his water shut off. It was decided to continue monitoring for delinquency at 319 and make a final resolution plan if non-payment continues.

Manager Charles Croft, Jr. presented his report. Charles stated the repairs on the blue truck should be complete by next week. The new call box has been installed and the old one was sent out for repairs. Charles, Jr. stated an EPA representative requested a site visit to the sewer plant to provide an evaluation. The exact date for the visit was not yet set, possibly in the February timeframe. Charles also informed the board a Rural Water seminar is scheduled for February 16th in the Community Center. Manager Croft also reminded the board concerning the necessary work to be done on the well and the need to get the schematics from the electrician. Solicitor Kerwin will send a letter requesting the schematics. Charles also suggested Engineer Bob Lynn get with him on issues with the well and also he should meet with Scott Maurer on Sewer Plant issues concerning sliplining.

The delinquent report was reviewed with a total recoverable of \$20,007.77.

Tim Kessinger made a motion to pay the bills, 2nd by Mark Challenger, Jr., all in favor. Tim Kessinger made a motion to adjourn at 8:00pm, 2nd by Dave Neidlinger, all in favor.

NEXT MEETING WEDNESDAY, FEBRUARY 3, 2016

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