

# **Williamstown Borough Authority Meeting Minutes**

**May 6, 2015**

Williamstown Borough Authority met Wednesday, May 6, at 7:00 p.m. in Council Chambers. Council Members present were Chairman Charles Croft, Sr., Dave Neidlinger, Tim Kessinger, Matt Miller, Mark Challenger, Solicitor Joe Kerwin, Manager Charles Croft Jr., Secretary Lynne Daniel. Hanover Engineer Bob Lynn.

Citizen: Russ Lower

The meeting was called to order at 7:00PM. The Pledge of Allegiance to the Flag was recited. April minutes were approved as written.

Russ Lower was in attendance stating that pipes had frozen at his mother's home of which he is custodian of. He had a \$350.00 over usage of water charge on his April water/sewer bill and requested leniency. The Authority advised him that their policy is any water running over the meter is treated water and must be paid however a payment plan could be set up where Russ will pay the regular monthly charges and an additional \$50.00 per month towards the overages until paid in full. Also no penalties will accrue on the unpaid overages while payments are being paid.

The Ray Street project piping has been completed after pulling out once to cover with the plastic material. Concrete will now be laid. The water personnel have no complaints to date with the contractor Aungst. Matt Miller questioned the need to put weight restrictions on the road. An option would be to make an ordinance now and another removing restrictions when the project is done. Hanover Engineer Bob Lynn feels once the road is paved it will be fine. The possibility of detouring the big trucks to other roads was discussed but the result could be wear and tear on roads that are in bad shape currently and making them worse. Mark Challenger will discuss with Borough President Dane Williard. The Authority also received a request for payment from Aungst, Bob Lynn will review it. Tim Kessinger made a motion to submit it for payment pending engineer approval, Matt Miller 2<sup>nd</sup>, all in favor.

Solicitor Joe Kerwin informed the Authority he has the draft letter ready for Uni-Tec and pending Chairman Crofts review will be finalized next week. The matter of Uni-Tec billing us for training by John Mazick was discussed. The fact that interim manager John Bender participated in the training and we got billed for it is in question. Joe confirmed there has been no communications concerning timbering and he will also update the current lien on the Gonder property. The matter of installing 2 meters in the recently sold property at 415-417 W. Market, once water service is requested, was discussed and also the ability to enforce separate meter installation in the East Market apartments since there is a gray area concerning new construction

versus a grandfathered property. The Authorities Rules and Regulations may need to be updated to avoid future conflicts.

The announcement of a new CDBG grant was reviewed and Tim Kessinger made a motion to pursue, Dave Neidlinger 2<sup>nd</sup>, all in favor.

Manager Charles Croft Jr. informed the Authority that Scott Warfel passed his water test and will receive his E license in September. He still, however, has sub classes he must complete. Other updates from Charles Jr. were a radio meter pit has been installed at the Shuttlesworth property, Hach completed their annual calibrations at both the water and sewer plants, the EQ overflowed and was called into DEP, Chris Keiter dug for a pipeline and capped it on Water Street, adjacent to the dentist office. Charles stated he discovered sump pumps at the townhouses on Julian Street and after receiving notice of this illegal connection the owner informed Charles he would fix them. Engineer Bob Lynn recommended we section off the town and investigate all homes for illegally connected sump pumps. Charles stated Biro's was in for a blockage at one of the pump stations and while here serviced all four. Water was used from the property at 627 W. Market and if they incur an overage in water use it should be adjusted.

Delinquents were reviewed and notices of discontinuance will be mailed out tomorrow, May 7<sup>th</sup>. Residents will have 10 days to pay before turn-offs scheduled for the morning of Wednesday, May 20<sup>th</sup>.

Dave Neidlinger made a motion to pay the bills, Tim Kessinger 2<sup>nd</sup>, all in favor.

Tim Kessinger made a motion to adjourn at 8:30pm, Matt Miller 2<sup>nd</sup>, all in favor.

**NEXT MEETING WEDNESDAY, JUNE 17, 2015**

*"This institution is an equal opportunity provider and employer."*