

Williamstown Borough Authority Meeting Minutes

January 7, 2015

Williamstown Borough Authority met Wednesday, January 7th at 7:00 p.m. in Council Chambers. Council Members present were Chairman Charles Croft, Sr., Dave Neidlinger, Matt Miller, Tim Kessinger, Solicitor Joe Kerwin, Secretary Lynne Daniel, Manager Charles Croft Jr. Absent was Mark Challenger Jr.

The meeting was called to order at 7:00PM. The Pledge to the Flag was recited. Solicitor Joe Kerwin declared the Chair vacant and opened offices up for nomination. Dave Neidlinger made a motion to have all seats remain the same. Matthew Miller 2nd the motion, all in favor. The meeting was turned over to Chairman Charles Croft, Sr.

November minutes were approved as written.

An Executive Session was called at 7:04 pm and the regular meeting reconvened at 7:20 pm. A request was made to have extended office hours 1-day a week beginning after advertising in the next Quarterly Update.

A letter will be sent to the owner of the apartments at 240-242 E. Market informing him of the decision to install separate meters for each rental unit. He will be charged for the meters at our cost and water personnel will provide assistant with the installation. The sewer work done at the same address due to Anrich's failure to properly connect them to the sewer was addressed. A copy of all invoices and labor hours will be provided to Joe Kerwin who will in turn remit to Anrich for compensation.

It was confirmed beginning with the new billing in April all accounts delinquent over \$80.00 will receive a Discontinuance of Service notification and will have 10 days to pay in full. After the 10 days water service will be shut off and a \$100.00 will be added to the bill when reconnection is requested.

Joe Kerwin reported he is in negotiations with Crown Castle, our tower lease, for renewal options.

Charles Croft Jr. provided his Managers Report. Charles reported meters will be read early in December due to the holidays, the authority provided the Armory with water when their pump failed, the permit for the weir is being reviewed and must be complete by Jan. 31st, EDMR is done, and Scott Maurer will be taking a water test. Charles reported the fire hydrant is ordered and may take 3 weeks to arrive at a cost of \$2800.00, Tim Kessinger suggested 25% be added to that cost. It is estimated 200,000 gallons of treated water were lost during the hydrant incident and the Authority will be compensated for that. Joe Kerwin suggested the cost should be the same as a bulk water sale charge. Charles reported the ERP is missing at the sewer plant and it should be updated yearly. Charles also reported we will get a violation for % for Solids report not being completed for 2 loads of sludge.

Invoices from Hanover Engineering were reviewed. Authority also reviewed billing from Uni-Tec and different items they have in their possession for example, the well permit, Joe

D'Agostino's Daybook and the cost of training and engineering assistance to fix ongoing problems during John Bender's tenure as temporary Manager. Joe Kerwin stated it may be difficult to get compensation but he will review all claims and present his findings to the Authority.

Tim Kessinger made a motion to pay the bills and approve payroll, Dave Neidlinger 2nd, all in favor.

Matthew Miller made a motion to adjourn at 8:40, Dave Neidlinger 2nd, all in favor.

NEXT MEETING WEDNESDAY, FEBRUARY 4, 2015

"This institution is an equal opportunity provider and employer."