

Williamstown Borough Authority Meeting Minutes

November 5, 2014

Williamstown Borough Authority met Wednesday, November 5, 2014 at 7:00 p.m. in Council Chambers. Council Members present were Chairman Charles Croft, Sr., Dave Neidlinger, Mark Challenger Jr., Matt Miller, Tim Kessinger, Solicitor Joe Kerwin, Secretary Lynne Daniel, Manager Charles Croft Jr., Sewer Asst. Manager Roy Miller

The meeting was called to order at 7:00PM. The Pledge to the Flag was recited. October minutes were approved as corrected. An Executive Session was called at 7:04pm. The meeting reconvened at 7:47.

Joe Kerwin reported on the Ray Street Water Main Project stating he had been in contact with Aungst and Hanover and recommended we "Give Notice to Proceed" pending all required paperwork be submitted by Aungst. Joe stated Aungst is ready to start the project immediately. Joe confirmed there has been no contact concerning the timbering. Joe was asked what our options the Authority has concerning Peter's delinquent sewer bill. Secretary, Lynne Daniel will provide Joe with a current bill and history for the account and Joe will send a letter out stating non- payment will result in a possible lien on the property.

Charles Croft, Jr. presented his Manager's Report. He reported there was an issue with the 811 call at Apple Manor. They had dug before Charles could get there and when he did he could not clear the line due to a camper on the site. Charles reported that Liquid Engineers submitted a proposal for cleaning, inspection and necessary repairs to the water tank. The cost estimate was \$2,890.00 and will be done this coming spring. Tim Kessinger made a motion to approve, Dave Neidlinger 2nd, all in favor.

Charles reported the Bestok fireline was never hooked up and a new padlock has been supplied, 3 ½ loads of sludge were removed from the water plant at \$400.00, the back reservoir is down 2 feet, and on their break time the pool buildings were winterized. Charles also reported that everything looked fine at McCready property and he inspected and took pictures. He stated a control went out at the sewer plant and Cole's came in and Moyers will check out. Asst. Manager Roy Miller has been in contact with DEP Engineers and they have revised some of the report layouts and will continue to assist till all reports are adequate.

Chambers' apartments were discussed since the Authority has become aware there are more apartments being rented than has been reported. A letter had been sent reminding the owner of reporting requirements but no response has been received. It was recommended by Tim Kessinger that new meters be installed for each apartment. Both Charles, Jr. and Tim Kessinger will discuss the matter with the owner.

The Budget needs further review and will be presented at the December meeting.

Tim Kessinger made a motion to pay the bills and payroll, Mark Challenger 2nd, all in favor.

Matt Miller made a motion to adjourn the meeting at 8:40, Dave Neidlinger 2nd, all in favor.

NEXT MEETING WEDNESDAY, DECEMBER 3, 2014

"This institution is an equal opportunity provider and employer."