

Williamstown Borough Authority Meeting Minutes

October 1, 2014

Williamstown Borough Authority met Wednesday, October 1st, 2014 at 7:00 p.m. in Council Chambers. Council Members present were Chairman Charles Croft, Sr., Dave Neidlinger, Mark Challenger Jr., Matt Miller, Tim Kessinger, Solicitor Joe Kerwin, Secretary Lynne Daniel, Manager Charles Croft Jr., Uni-Tec Representative Pat Ward, Sewer Asst. Manager Roy Miller

Citizens Present: John and Elise McCready

The meeting was called to order at 7:00PM. The Pledge to the Flag was recited. An Executive Session was called at 7:04pm. The meeting reconvened at 8:07.

September minutes were approved as written.

John McCready stated he is putting a manufactured home beside his existing garage on 5th Street. John stated the old house on the property is on water and his garage is on sewer. He stated he has a basement and didn't feel he needed to install a meter pit. He also stated the property is on one deed and the tap on fee for the sewer has been paid. It was decided John should install a meter pit in at the curb stop at his own expense and a Y can be run off the house for sewer. Charles Croft Jr. will order the meter pit. Tim Kessinger made a motion to allow, Dave Neidlinger 2nd, all in favor.

Bids for the Ray Street Water Main Project were discussed and the Authority found no reason to not award Aungst, the lowest bidder, the project. Tim Kessinger made a motion to award, Dave Neidlinger 2nd, all in favor. Joe Kerwin will contact Aungst to let them know.

The issue concerning the amount of money spent on computer upgrades/programs by Interim Manager John Bender was discussed. There have been ongoing problems with the computers which they are trying to work through. Joe Kerwin suggested he knew an individual that would be willing to look at the computers. Joe also reported he sent the letter to our auditor to release it. Joe also stated the Borough may be acquiring property in the 400 block of Market Street which would add another service for the Authority.

Charles Croft Jr. gave his Manager's Report. He stated the September EDMR reports have been submitted. He also received an estimate for the tank for \$2,890.00 which can be held till 2015. Charles also reported the wier is complete and he has pictures. He also informed DEP of its completion. Charles reported 3 reservoirs are overflowing. Charles reported of the owner of Bestok Factory's request to discontinue the fire protection line. It was suggested the owner attend a meeting stating his request for discontinuance. Charles reported the PH meter is working and they plan on removing sludge from the water plant next week.

The Delinquent report was reviewed and it was stated the budget committee will meet in 2 weeks to review 2015 budget. The proposed 2015 meeting dates were reviewed and it was decided to change the July 1st meeting to July 15th due to the July 4th holiday.

Matt Miller brought up the matter of upgrading the 3 cell phones for the water/sewer personnel. The ones they use now are over 6 years old. Dave Neidlinger made a motion to proceed, Matt Miller 2nd, all in favor.

A motion was made to pay the bills and payroll by Tim Kessinger, Mark Challenger 2nd, all in favor. A motion was made by Matt Miller to adjourn, Tim Kessinger 2nd, all in favor.

NEXT MEETING WEDNESDAY, NOVEMBER 5, 2014

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