

Williamstown Borough Authority Meeting Minutes

April 16, 2014

Williamstown Borough Authority met Wednesday, April 16, 2014 at 7:00 p.m. in Council Chambers. Council Members present were Chairman Charles Croft, Sr., Matthew Miller, Dave Neidlinger, Tim Kessinger, Mark Challenger Jr., Secretary Lynne Daniel, Interim Manager John Bender, Uni-Tec Representative Pat Ward. Solicitor Joe Kerwin was absent. Citizens present were Heather Webster, Lucinda Bixler, Brenda Jones and Jim Jones.

The meeting was called to order at 7:00PM. The Pledge to the Flag was recited.

The minutes were reviewed and were approved as read.

Citizen Brenda Jones related to the Authority of her concern about the neighboring property's gray water running into her basement after a line freeze and concurrent thawing at the neighboring property. She was informed a registered letter had been sent to the property owner. The Borough Council is now in charge of enforcing the hook up and once done the Authority will inspect it. Once it is complete Ms. Jones will be notified.

Citizen Heather Webster was present to express her concern with Authority personnel telling acquaintances conversations she supposedly had with the neighboring resident. Heather claims the conversations never happened. Heather was told it would be handled internally since it is a personnel matter.

The advertised operations position applications (10) were discussed. Upon review of the applications none were what the Authority is looking for. It was discussed to re-advertise the position specifying mandatory possession of a water license and expanding the commute time to an hour.

Mark Challenger, Jr. made a motion to appoint Tim Kessinger as the new Treasurer, Dave Neidlinger 2nd, all in favor.

John Bender reviewed his Manager's Report. John explained the March NOV's received from DEP. John also reviewed his progress on the PPL Incentive Rebate Program, the training and resulting testing for both Charles Croft, Jr. and Roy Miller. John recommended purchase of the HVAC will be held over to next meeting. John informed the Authority that memo's will be sent to residents concerning the blockages being experienced at Pump No. 3 due to disposal of non-acceptable products into the sewer system.

Pat Ward (UNI-TEC) looked further into the USDA funding project and on the advice of a USDA representative feels we should look into other opportunities at this time. A meeting will be set up with PennVest to see our options. Pat discussed applying for the CFA small project

grant which could possibly help fund some of the Ray Street project. Pat presented a resolution necessary if applying, Tim Kessinger made a motion to apply and sign the resolution, Dave Neidlinger 2nd, all in favor. Pat also said we must sign and return the Gaming Grant Agreement and would subsequently have to begin the project by March of next year. Pat presented an agreement authorizing Uni-Tec to handle the project at a cost of \$18,000. A decision will be made at next month's meeting.

Delinquents were reviewed with \$3,765.00 in recoverable past dues.

Dave Neidlinger made a motion to pay the bills, Tim Kessinger 2nd, all in favor

It was decided to schedule May's meeting for May 21st due to authority member availability

Tim Kessinger made a motion to adjourn, Matt Miller 2nd, all in favor.

NEXT MEETING WEDNESDAY, MAY 21, 2014

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