

Williamstown Borough Authority Meeting Minutes

October 2, 2013

Williamstown Borough Authority met Wednesday, October 2, 2013 at 7:00 p.m. in Council Chambers. Council Members present were Vice Chairman Charles Croft Sr., Matthew Miller, Dave Neidlinger, Tim Kessinger, Dennis Raho, Mark Challenger Jr., Manager Joe D'Agostino, Secretary Lynne Daniel, Engineer Representative Joe Bluge and Engineer Pat Ward. Absent was Chairman Greg Showers

Vice Chairman Charles Croft Sr. called the meeting to order at 7:00PM. The Pledge to the Flag was recited.

The minutes of September 4, 2013 meeting were approved as written

Joe Kerwin discussed the Gonder property and reported lien paperwork is now at the courthouse. Joe stated we should review quarterly any properties we are considering putting liens on. Joe D'Agostino reported they found no problems at the Gonder property but there is leaching at the Achenbach residence. The township and Light & Heigle will be informed and the SCO will most likely force them to hook up. The 10 property owners who have paid their tap-on but have not hooked up will be sent letters giving them limited time to do so or at least show a contractor is scheduled to do the hook up. It was also decided for the residents who have not paid the \$2000.00 tap on fee it will be added to their water/sewer accounts.

Joe Kerwin reported the Merwine settlement is finalized for \$2,122.03. Future safeguards for hydrant flushing was discussed. Joe reported he will present the ordinance for water hook ups at the respective meetings of both the Borough Council and Township. Joe also reported he reviewed the Engineering Service Agreement from Uni-Tec and from a legal standpoint it is fairly standard.

Engineer Joe Bluge requested a motion to pay 2 pay requests from Mr. Rehab. The contract will then be closed out. He also reported no pay request was submitted to date from Swerp. Dave Neidlinger made a motion to pay Mr. Rehab, Mark Challenger Jr. 2nd, all in favor.

Manager Joe D'Agostino presented his report. It was suggested to have certain equipment in stock in the event if replacements were needed the parts could possibly not be available immediately. The items referred to were transducers and the Novus Controller. Dennis Raho made a motion to purchase, Tim Kessinger 2nd, all in favor.

Joe D'Agostino discussed our DEP consent order for the sewer plant and the fact we only have a few months left on it. Joe announced his retirement effective October 25, 2013. A special meeting for the Authority was discussed and Joe referred possible replacements.

Engineer Pat Ward from Uni-Tek presented their agreement – Authority will review. Pat also encouraged members to consider joining PMMA and suggested Secretary Lynne Daniel review E-Filing webinars being offered by PA Local Government Partnership.

The delinquent list was reviewed and the 2014 Budget papers were presented for review and tentative adoption at Authorities November meeting.

Dave Neidlinger made a motion to pay the bills, Tim Kessinger 2nd, all in favor. Tim Kessinger made a motion to adjourn at 8:00pm, Matt Miller 2nd, all in favor.

NEXT MEETING WEDNESDAY, DECEMBER 4, 2013