

# **Williamstown Borough Authority Meeting Minutes**

## **February 1, 2012**

Williamstown Borough Authority met Wednesday, February 1, 2012 in Council Chambers; Members Chairman Gregory Showers, Vice Chairman Charles Croft Sr., Timothy Kessinger, Jeffry Rautzahn, Dennis English, Matthew Miller, and David Neidlinger were present. Also attending were Solicitor Joseph Kerwin, Secretary/Treasurer Amy Rexroth, Manager Joseph D'Agostino, and Engineer Representative Joseph Bluge. Citizens present: None.

The minutes of January 4, 2012 were approved as written.

Citizens: None.

An executive session was held from 7:05PM until 8:10PM.

Letters to residents affected by Pump Station 1 has been tabled until next meeting.

A form letter needs to be developed for customers wanting to make payment arrangements with the Authority and will include that they waive all notice requirements for turn off in the event they do not make their payment on time.

Engineer Representative Joe Bluge reported that he will have the specification book for the Inflow & Infiltration work completed by the end of this week. Bid openings for the projected work are slated for March 7, 2012.

A quote from D. Coles Electric was handed out to the Authority to replace the heaters at the Sewer plant since they have been flooded multiple times.

D'Agostino reported that the knife gate at the Sewer plant has been installed. He also reported that smoke testing throughout the sewer system was completed. Form letters will be developed and sent out to the residents giving them 90 days to comply.

A motion was made by Miller and Croft Sr. to exempt Ebenezer Church from the excess usage charge for the 4<sup>th</sup> quarter of 2011. All were in favor.

A motion was made by Croft Sr. and English to pay the Utility Services Group, Inc. bill in the amount of \$9,650.13. All were in favor.

A motion was made by English and Neidlinger to approve the water and sewer bills for January 2012. All were in favor.

The meeting was adjourned by a motion of Croft Sr. and Rautzahn at 9:24PM.