

# **Williamstown Borough Authority Meeting Minutes**

**June 5<sup>th</sup>, 2024**

Williamstown Borough Authority met June 5<sup>th</sup>, 2024 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Stephen Denkovich, Mark Challenger Jr., Gregory Evans, Solicitor Joe Kerwin, and Operations Manager Shane Zellers. Absent was Secretary Rikki Kasper, Vice Chair Jack Schaeffer and Barry Crosby.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes from the May 15<sup>th</sup>, 2024 meeting were reviewed and approved after a correction.

The minutes were recorded and submitted by Chairman Denkovich.

**Citizens:** Hallie Hubbert was present and stated her case about an incident that happened at her property involving Blue Sky Rental Homes property and a shared sewer line between the properties. The matter was discussed with the board and Operations Manager Zellers and a separation of the sewer line must happen. A letter will be sent.

**Grant Updates-** Grants are all still in process. Should hear about control grant in the fall.

**Solicitor-** Solicitor Kerwin will sent correspondence to Gonder as he has not been making payments.

**Manager's Report-** Shane reported that people from the Lead and Copper Program were on site May 20-22 and all went well. There was a request for new equipment: Weed Whacker, Asphalt/Concrete Blades, Battery Charger, and Husqvarna Saw-Cart. The pieces of equipment were discussed and will be voted on next meeting after obtaining quotes. AllMax Software renewal quote was discussed and reviewed by board and was approved for \$1,990.00 on the motion of Greg Evans and Mark Challenger.

## **Correspondence:**

- A credit request of \$87.00 was approved by the board for an overpayment and change of lower monthly bill due to a vacancy.
- The Authority Employees will be attending Flagger Training June 25<sup>th</sup>.

## **New Business:**

**Delinquent Report-** Reviewed.

**Bills & Payroll:** *Motion by: Greg Evans and Mark Challenger to approve timesheets. Motion by Mark Challenger and Greg Evans to pay bills.*

**Adjournment-** *The meeting adjourned at 7:45 PM on the motion of Greg Evans and Mark Challenger.*

**NEXT MEETING WEDNESDAY, July 10<sup>th</sup>, 2024**

*"This institution is an equal opportunity provider and employer."*