

# Williamstown Borough Authority Meeting Minutes

April 17<sup>th</sup>, 2024

Williamstown Borough Authority met April 17<sup>th</sup>, 2024 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Stephen Denkovich, Vice Chairman Jack Schaeffer Jr, Mark Challenger Jr., Solicitor Joe Kerwin and Operator Brian Thompson. Absent was Secretary Rikki Kasper and Operations Manager Shane Zellers.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes from the March 6<sup>th</sup>, 2024 meeting were reviewed and approved after 2 minor typos were corrected.

The minutes were recorded and submitted by Chairman Denkovich.

**Citizens:** None.

**Grant Updates-** 1. Jack informed us that we were recommended for \$81,000 CDBG grant for Hydrovac. 2. No update on control panel grant. 3. Time to apply for state gaming grant for fire hydrants.

**Solicitor-** Collected \$1,388.08 on old lien. The check will be given to secretary to deposit.

**Manager's Report-** 1. Brian and Shane passed their operation tests. They are to find out in June on board's decision to grant license for Williamstown Sewer Operation. 2. Auma actuator needs replaced. Quote received for \$5146.50 from Axiom. A motion was made by Schaeffer, seconded by Challenger to replace. 3. Flagger training for Authority people needed. Dates to be posted by next meeting.

## **Correspondence:**

- The bank reconciliations for the month of February and March were reviewed by Schaeffer.
- Denko will talk with Jim McNeal 4/18/2024 for past due account.
- \$120.00 was forgiven for the Deibert water overage.
- Authority will continue winterizing fields and businesses for winter months.

## **New Business:**

- Fleet Vehicle Replacement
  - A quote was received for mid-size replacement for Durango.
  - Quote was received for new cap and slide out for existing pickup for \$7,293 from Leer. A motion was made by Schaeffer Jr, seconded by Challenger Jr to purchase.
  - Durango and old pickup will be put on municibid at the appropriate time in the future.

**Delinquent Report-** Reviewed. Some accounts to be reviewed.

**Bills & Payroll:** *Motion by: Mark Challenger, to pay bills. 2<sup>nd</sup> by Jack Schaeffer -Motion Carried.*

**Adjournment-** *The meeting adjourned at an unknown time on the motion of Jack Schaeffer and Mark Challenger.*

NEXT MEETING WEDNESDAY, May 1<sup>st</sup>, 2024

*"This institution is an equal opportunity provider and employer."*