

# **Williamstown Borough Authority Meeting Minutes**

**October 5, 2016**

Williamstown Borough Authority met Wednesday, October 5, 2016 at 7:00 p.m. in Council Chambers. Council Members present were Chairman Charles Croft, Sr., Dave Neidlinger, Mark Challenger Jr., Keith Kocher, Secretary Lynne Daniel, Solicitor Joe Kerwin, and Manager Charles Croft Jr. Tim Kessinger was absent.

The meeting was called to order at 7:00PM. The Pledge of Allegiance to the Flag was recited. September minutes were approved as written.

Solicitor Joe Kerwin reported he has been in contact with attorney Butler, representing the timbering company and has stated to him our stance on the issue. He has also related to him our willingness to discuss the possibility of having them return and complete the project. Joe also informed the board on the completion of 2 liens on two different properties for delinquent w/s bills. Bob Lynn provided the board with a resolution for pursuing a grant for the West Street project and Hanover Engineering's coordination of the project. Solicitor Kerwin informed Bob the resolution is acceptable. Chairman Croft Sr. asked Joe about the practicality of refinancing the sewer plant loan. Joe said he had previously done that but will look into current conditions and the feasibility of refinancing.

Manager Charles Croft, Jr. provided his report stating the pump station had a breakdown where the pump bracket sheared off. He received 2 sets from Zemco today. The pump station is due for servicing and power washing soon. Bob Lynn suggested getting a gas monitor to check the readings and/or get in contact with Farley for his take on the situation. Charles reported a actuator was replaced and is working and while servicing a pump station found another bad transducer. He ordered another one and stated he trying to have 2 spares on hand for each pump station. Charles stated he may have to haul sludge either the end of October or beginning of November. As far as the water plant Charles said the back reservoir is 1 foot down but the other two have overflow and are very clean. The meters have been read, the fence replacement/repairs are complete and he has not received a quote yet on the automatic opener.

The delinquent report was reviewed and Mark Challenger, Jr. asked if we had any more conversation with the owner of 319 Market Street; Charles stated we have not.

Hanover Engineer, Bob Lynn reported he is in the process of applying for a DCED PA. Small Water/Sewer grant for West Street. He presented a resolution for execution. Dave Neidlinger made a motion to adopt the resolution, Keith Kocher 2<sup>nd</sup> the motion, all were in favor.

Budget worksheets were distributed and Chairman Croft requested Mark Challenger, Jr. and Dave Neidlinger assist in the completion. Mark Challenger, Jr. stated he is limited in his time availability but will do what he can. 2017 meeting dates were reviewed and accepted.

Dave Neidlinger made a motion to approve payment of the bills and payroll. Mark Challenger, Jr. seconded the motion, all were in favor. Mark Challenger, Jr. made a motion to adjourn, Dave Neidlinger 2<sup>nd</sup>, all were in favor.

**NEXT MEETING WEDNESDAY, NOVEMBER 2, 2016**

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