

Williamstown Borough Authority Meeting Minutes

December 6th, 2023

Williamstown Borough Authority met December 6th, 2023 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Stephen Denkovich, Vice Chairman Jack Schaeffer Jr, Mark Challenger Jr., Dale Edinger, Solicitor Joe Kerwin, and Secretary Rikki Merwine. Absent was Shane Zellers and Lee Moss. Dane Williard was present.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes from the November 1st, 2023 meeting were reviewed and approved as written.

There were no citizens.

Grant Updates- We should be receiving the finalized contract for the county grant for equipment within the next week or two.

Solicitor- Solicitor Kerwin informed council that Gonder pai \$3500 so far. A payment was received from the old Happy Days building, as it went up for Sheriff Sale. The Authority is also expected to received a payment from a lien from 2009 at 241 E Market St.

Manager's Report- Reviewed. Jack Schaeffer informed council that Shane is holding off on ordering chemicals until the new year. Zellers will also be looking into the cost of the big meters for commercial properties.

Correspondence:

- The bank reconciliations for the month of October were reviewed by Jack Schaeffer Jr.
- Jack Schaeffer Jr motioned to move approximately \$463,000 to PLGIT Investments from current bank accounts. -Dale Edinger 2nd the motion and all were in favor.
- The 2024 Budget was passed on the motion of Dale Edinger and Mark Challenger Jr.
- The 2024 meeting dates were approved by the board.

An executive session was called for personnel reasons at 7:19PM, and reconvened at 7:31PM.

Delinquent Report- Reviewed. Kenn Derr is on a payment plan for his outstanding delinquency.

Bills & Payroll: *Motion by: Dale Edinger, to approve timesheets. 2nd by Jack Schaeffer Jr. -Motion Carried.*

Motion by: Dale Edinger, to pay bills. 2nd by Jack Schaeffer -Motion Carried.

Adjournment- *The meeting adjourned at 7:32 PM on the motion of Mark Challenger Jr. and Dale Edinger.*

NEXT MEETING WEDNESDAY, January 3rd, 2023

"This institution is an equal opportunity provider and employer."