

Williamstown Borough Authority Meeting Minutes

November 1st, 2023

Williamstown Borough Authority met October 4th, 2023 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Stephen Denkovich, Vice Chairman Jack Schaeffer Jr, Lee Moss, Mark Challenger Jr., Dale Edinger, Solicitor Joe Kerwin, and Operations Manager Shane Zellers. Absent was Secretary Rikki Merwine. Dane Williard and Brian Troup were present.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes from the November 1st, 2023 meeting were reviewed and approved after a correction.

There were no citizens.

Grant Updates- 2024 app for CDBG grant for hydrovac was signed and delivered. Gaming grant was submitted and accepted by state.

Solicitor- Solicitor Kerwin brought a check for \$3,000 from Chad Gonder toward his highly delinquent bill. More checks will come in monthly installments.

Manager's Report- Reviewed. Jack motioned to purchase signs for trucks, Dale 2nd and all were in favor. A motion was made for a purchase of a surge protector by Jack and Dale, motion was carried.

Correspondence:

- The bank reconciliations for the month of September were reviewed by Jack Schaeffer Jr.
- PLGIT Resolution was voted on and passed on the motion of Jack and Dale .
- The 2024 Budget was reviewed by board and will be passed at the next meeting.
- The 2024 meeting dates were reviewed and will be passed at the next meeting.

Delinquent Report- Reviewed.

Bills & Payroll: *Motion by: Dale Edinger, to approve timesheets. 2nd by Jack Schaeffer Jr. -Motion Carried.*

Motion by: Lee Moss, to pay bills. 2nd by Jack Schaeffer -Motion Carried.

Adjournment- *The meeting adjourned at 7:38 PM on the motion of Lee Moss. and Jack Schaeffer Jr. .*

NEXT MEETING WEDNESDAY, December 6th, 2023

"This institution is an equal opportunity provider and employer."