

Williamstown Borough Authority Meeting Minutes

August 2nd, 2023

Williamstown Borough Authority met August 2nd, 2023 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Stephen Denkovich, Vice Chairman Jack Schaeffer Jr, Mark Challenger Jr., Dale Edinger, Secretary Rikki Merwine, and Operations Manager Shane Zellers. Absent was solicitor Joe Kerwin. Borough President Dane Williard was present.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes from the July 5th, 2023 meeting were reviewed and approved after a correction.

There were no citizens.

Grant Updates- Vice Chairman Schaeffer Jr reported that we should get notification this month regarding the CDBG grant. Schaeffer requested a copy of the cashed \$90,000 check to send to the county regarding the grant received for purchase of the new meters.

Solicitor- Solicitor Joe Kerwin was absent. It was stated that he is still working on the solution for the Gonder delinquency.

Manager's Report- Operations Manager Zellers presented a quote from Axiom for mixer for Basin-1, to buy new and rebuild old for a spare. Lee Moss questioned if the quote included installation and Zellers stated that he would check. Zellers reported that it should be OK to wait for next year's budget to purchase. Zellers attached a timeline of issues connected with the Decant Auma Actuator. It is currently testing normal but will need a new one. Vice Chair Schaeffer Jr stated that we can use savings for actuator but will budget it for next year.

Zellers reported that Bryan Thompson is doing well as a new employee of the Authority. Zellers also reported that an Axiom employee and a frequent worker at the plant has passed away. Chairman Denkovich informed Zellers that he should send a card from the Authority. Zellers informed council that he will need to purchase supplies from USA Bluebook for both water & sewer, that will cost around \$1,000. Zellers informed that he fixed a leak at the old VFW and there is still a leak somewhere. Schaeffer questioned if we are billing the owner, Shane said yes.

New Business: Chairman Denkovich told Shane to get a plan with Drum Excavating regarding who is cutting the reservoir and up by the pipe line. Schaeffer asked Shane what we would need to take care of it ourselves. Zellers stated that we would need a trailer, brush hog for sure. Schaeffer informed Shane that he and Brian should get their sewer license.

Correspondence: The Secretary informed the board that the Authority won the case against Jodi Ferris, after 2 court hearings. Ms. Ferris will have 10 days to pay \$493.66 and if payment is not made, the Authority will begin the shut off process.

The Authority wishes to transfer and invest funds with PLGIT (Pennsylvania Local Government Investment Trust). The interest rate is 5.25% for government entities. *A motion was made from Lee Moss and Dale Edinger to move funds from 08-109-000 and 8-109-110 to PLGIT for investing. Motion Carried.*

Chairman Denkovich informed Zellers to make sure the schedule of training days are listed on the Agenda.

Delinquent Report- Reviewed. Lee Moss questioned why a property was on the list twice, and the secretary informed him that some accounts show up twice with a new meter. It will eventually be resolved.

Bills & Payroll: *Motion by: Dale Edinger, to approve timesheets. 2nd by Jack Schaeffer Jr. -Motion Carried.*

Motion by: Dale, to pay bills. 2nd by Mark Challenger Jr.. -Motion Carried.

Adjournment- *The meeting adjourned at 7:33 PM on the motion of Lee Moss. and Dale Edinger.*

NEXT MEETING WEDNESDAY, September 6th, 2023

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