

# Williamstown Borough Authority Meeting Minutes

March 1<sup>st</sup>, 2023

Williamstown Borough Authority met March 1<sup>st</sup>, 2023 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Stephen Denkovich, Vice Chairman Jack Schaeffer, Mark Challenger Jr., Dale Edinger, Lee Moss, Secretary Rikki Merwine, and Operator Shane Zellers. Absent was Solicitor Joe Kerwin, and Operations Manager Joe Dagostino. Dane Williard was present.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes from the February 1<sup>st</sup>, 2023 meeting were reviewed and approved as written.

**Grant Updates-** Vice Chairman Jack Schaeffer Jr reported that we are still waiting to hear on state grant on whether we got the grant and if we can start applying for this year. There was nothing else to report on grants.

**Solicitor-** Solicitor Kerwin was absent from the meeting.

**Manager's Report-** Reviewed. Vice Chair Schaeffer Jr asked how many meters have been installed. Shane reported about 110. Chairman Stephen Denkovich asked if we are charging for the meters that were busted. It was already stated in a previous meeting that we are charging \$275.00 for new meters. Chairman Denkovich asked if we are tracking water usage during frozen meters. Shane reported that we can keep track with core & main, and he will get a quote. The Authority is in agreement. Chairman Denkovich asked if the workers are doing SDWA and EDMR Reports, Shane answered yes. Denkovich asked what reports the Authority does. Shane said the Chapter 94 report is the report the engineers help with. Zellers reported that Train 2 is up and running, moving onto train 3. Turbidity is a lot better than Train 1 and things are running smoothly. Vice Chair Schaeffer Jr reported that we will make the payment deadline. Chairman Denkovich questioned what was wrong with Muffin Monster and that too much money is being spent on it. Zellers reported that the Valve wasn't opening and blocking – the program was talking but the valve was not opening. GES was a big help. Chairman Denkovich asked who did the motion lights on Laurel Hill, Shane said that Scott did.

Chairman Denkovich stated that he would like to be there when USDA comes to do the next compliance review. The next compliance review will be another 4-6 years.

**New Business:** Vice Chair Schaefer stated that he would like the trees trimmed around tanks to look better, something to check into in the summer.

**Delinquent Report-** Reviewed. Vice Chair Schaeffer Jr questioned the status of the Firehouse delinquency. Dane Williard stated that there are a lot of past due bills and they are trying to get companies to work with them on their delinquency. Vice Chair Schaeffer suggested to stop charging the Fire Company moving forward, and to waive the past due balance/clear account to start fresh. Lee Moss motioned for this, Dale Edinger 2<sup>nd</sup> the motion. -Motion Carried.

Chairman Denkovich asked about Sherriff sale on the Gonder property that was discussed last meeting. We would have to buy any loans on property in order to force the sale. Vice Chair Schaeffer Jr questioned charging for theft of services. Chairman Denkovich said we will table this conversation for next meeting when Solicitor Kerwin is present.

**Bills & Payroll:** *Motion by: Jack, to approve timesheets. 2<sup>nd</sup> Lee. -Motion Carried.*

Chairman Denkovich asked what the Kamstrup bill was for. It is the meter software program subscription. Dale Edinger questioned what permit envelopes are. They are the USPS Permit envelopes for the quarterly bills to be mailed out. Dale Edinger suggested making sure the Authority meeting starts following the Borough meeting. Denkovich questioned the relevance of this. Dale stated that it was to correspond w/ Borough stuff. Dane Williard stated that this is why there are/were authority members on the Borough council to help correspond information.

*Motion by: Jack, to pay bills. 2<sup>nd</sup> by Mark. -Motion Carried.*

**Adjournment-** *The meeting adjourned at 7:35 PM on the motion of Lee and Dale.*

**NEXT MEETING WEDNESDAY, April 5<sup>th</sup>, 2023**

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