

Williamstown Borough Authority Meeting Minutes

January 4th, 2023

Williamstown Borough Authority met December 7th, 2022 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Stephen Denkovich, Vice Chairman Jack Schaeffer, Mark Challenger Jr., Dale Edinger, Solicitor Joseph Kerwin, Secretary Rikki Merwine and Operations Manager Joe D'agostino. Absent was Lee Moss. No citizens were present.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes from the December 7th, 2022 meeting were reviewed and approved as written.

Grant Updates- Vice Chairman Jack Schaeffer Jr reported that there are no grant updates.

Chairman Denkovich said he would like a new meter put in the Virginia Ralph home to see how much water is being used. There is still an outstanding balance for the one half of the house, the tenant is still paying his portion.

Vice Chair Schaeffer Jr asked for the secretary to make note on the balance sheets to account for the CDS the Authority opened in December.

Solicitor- Solicitor Kerwin took over the meeting and called for Reorganization. Kerwin declared Chairman vacant and all other positions, and asked for nominations. *Mark Challenger Jr motioned to keep Stephen Denkovich as chairman. Motion Carried. Dale Edinger motioned Jack Schaeffer Jr to remain Vice Chair. Motion Carried. Stephen Denkovich motioned for Mark Challenger Jr to remain Secretary. Motion Carried.*

Solicitor Kerwin reported that Gonder has still not made a payment.

Manager's Report- Reviewed. Dale Edinger asked about the water leak on East Street. Joe D'agostino stated that it took a few days to find it. Joe D'agostino reported that the Zemco sprinkler system ruptured on Christmas and water was flowing through all three floors. D'agostino also reported that several properties were shut off over the Holiday weekend from meters blowing and pipes bursting due to the freezing temperatures.

D'agostino stated that the Filter 2 project will start again on Tuesday. Vice Chair Schaeffer asked if the turbidity on filter 2 needed to be down before starting 3. D'agostino answered yes, and asked if we were still OK with the grant. Schaeffer stated yes.

D'agostino asked for permission to abandon the well on the mountain by the water plant. Dale Edinger questioned what is involved in that. D'agostino stated that they would pump the well and encase in cement. *Jack Schaeffer and Dale Edinger motioned to abandoned, motion carried.*

Vice Chairman Schaeffer stated that we will charge \$275.00 for a new replacement meter to cover the cost of the meter and the workers' time. This is already in our rules and regulations.

New Business: Vice Chair Schaeffer Jr referenced the water rate increase that was discussed in previous meetings. *Water Rates were increased effective January 2023, by \$2.00/monthly or \$6.00/quarterly on the motion of Dale and Jack.*

Vice Chair Schaeffer Jr explained that the Revenue-Expenses show as a “wash” for money transferred into savings due to the Cr/Db being the same expense account. The secretary will look into getting new expense accounts for the savings accounts to properly account for money transferred.

Vice Chair Schaeffer Jr suggested moving 50K from Water Checking into Water Savings, and moving 30K from Sewer Checking to Sewer Savings. The Authority board was in agreement.

Delinquent Report- Reviewed.

Bills & Payroll: *Motion by: Dale, to approve timesheets. 2nd by Jack. -Motion Carried. Motion by: Jack, to pay bills. 2nd by Mark. -Motion Carried.*

Adjournment- *The meeting adjourned at 7:31 PM on the motion of Jack and Dale.*

NEXT MEETING WEDNESDAY, February 1st, 2023

“This institution is an equal opportunity provider and employer.”