

Williamstown Borough Authority Meeting Minutes

October 5th, 2022

Williamstown Borough Authority met October 5th, 2022 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Stephen Denkovich, Vice Chairman Jack Schaeffer, Mark Challenger Jr., Dale Edinger, Lee Moss, Solicitor Joseph Kerwin, Secretary Rikki Merwine and Operations Manager Joe D'agostino.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes from the September 7th, 2022 meeting were reviewed and approved after a correction was made.

Grant Updates- Vice Chairman Jack Schaeffer Jr reported that there are no grant updates. We are still waiting to hear back. The Authority previously wanted to use the new 2023 grant for a project, for equipment only and will pay out of funds for labor costs. That will probably not happen. The government wants to fund the whole project. Jack Schaeffer Jr told Operations Manager Joe D'agostino to get quotes for a new jetter for the sewer plant (Costars), up to 40-60K for just equipment. Jack Schaeffer Jr will submit end of November.

Solicitor Kerwin reported that Chad Gonder has signed the contract for his payment arrangement for outstanding Sewer bill. He paid \$300 to Kerwin to start. Once the check clears, Kerwin will forward to the Authority. Gonder will need to make his first monthly payment by November 1st. If payment is not made, we will move to sue.

The Manager's report was reviewed. The Double Basket Strainer was rebuilt and working great. Received Axiom quotes for pump replacements. Chairman Denkovich asked when the last time work was done. Joe D'agostino stated that it was maybe 2011. Dale Edinger asked if the price of quotes include all rebuilt? Joe D'agostino stated yes. Jack Schaeffer Jr motioned to purchase Axiom quotes for \$2678.40 and \$4568.93 to come out of Sewer Maint. Of Equip/Main. Of Coll. System budget. Jack Schaeffer Jr asking about the muffin monster bearings replacement. Joe D'agostino said they need replaced. It was found in the previous maintenance. Joe D will get codts for it. Not a big job. Joe D'agostino got quotes for Sludge Hauling. Should stick with Biros Septic for cost efficiency.

Jack Schaeffer Jr stated that we should be using High Tide Environmental more for the cost of the engineering services. We do not have a contract with Hanover.

The secretary reported that we received the \$9200 insurance claim for the Pump station bills. A refund check in the amount of \$678 was approved to be sent to the owner of 335 Elizabeth street for over payment of water. The delinquent bill of Virginia Hoffman's property has not been paid. The current tenant pays his portion, but the previous portion has still not been paid. Can place a lien, but not worth it yet. The authority will continue to allow the tenant to pay his portion and hope the past due amount will be paid if the property sells.

508 W Market was discussed. Rocket Mortgage owns it, but payment has not been made yet. We will have to dig up the curb box to shut it off. The secretary will try to contact Rocket Mortgage regarding payment.

Joe D'agostino stated that a smoke test will be done around springtime.

Employee time off was discussed. In previous years, vacation/comp/sick time were being cashed out without board approval. An executive meeting was called at 8:03 for personnel reasons. The meeting reconvened at 8:21. The Authority will meet with the Borough to discuss policy of this time off being cashed in. This will be tabled for the next meeting.

Jack Schaeffer Jr reported that we may have to raise water rates in the coming year, by \$2.00.

The bills were paid on the motion of Jack Schaeffer Jr and Dale Edinger.

The meeting adjourned at 8:30 PM on the motion of Lee Moss, 2nd by Mark Challenger Jr.

NEXT MEETING WEDNESDAY, November 2nd, 2022

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