

Williamstown Borough Authority Meeting Minutes

August 3rd, 2022

Williamstown Borough Authority met August 3rd, 2022 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Stephen Denkovich, Vice Chairman Jack Schaeffer, Mark Challenger Jr., Solicitor Joseph Kerwin, Secretary Rikki Merwine. Absent was Dale Edinger and Lee Moss.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes from the July 6th, 2022 meeting were reviewed and approved after corrected.

Solicitor Kerwin had informed the board that he had a phone call with Barbie Merwine regarding her property concerns as result of hydrant flushing. Solicitor Kerwin informed Barbie that an incident like this would not happen again.

Grant Updates- The vendor that is doing the filter media project is getting samples. There is no start date yet. We are waiting to hear for state grant. Solicitor Kerwin reported that he is hopeful that we will get a payment from Gonder regarding his outstanding delinquency.

The Authority was reached out to regarding PAHAF Program and asked if the Authority wanted to enter the program. Solicitor Kerwin stated that if we enter the agreement, it would limit our collection ability on bills. Other municipalities are not doing this program. Vice Chariman Jack Schaeffer Jr agreed that we will not enter this program.

Managers Report and Delinquent report were reviewed with no questions from the Board. Axiom bill swill be sent to insurance for Pump Station 1. Rikki will send delinquent water accounts to the Tax Claim bureau for properties with delinquent taxes.

Vice Chairman Schaeffer brought up the budget and that we may have to raise water rates for year 2023. This will be decided on closer to the year end.

In order to upgrade to our new meter software and to install the new meters, we need to upgrade our accounting system. The Freedom Systems Accounting upgrade would cost \$1495, and split 3 ways between Borough, Water and Sewer. Jack Schaeffer Jr and Mark Challenger Jr. voted to upgrade. All were in favor.

Steve Denkovich and Jack Schaeffer asked Solicitor Kerwin if there is a way around the mandated DEP testing that costs \$1800/monthly. All of our testing is always good. Maybe we can test quarterly instead of monthly? Solicitor Kerwin said he would look into it.

Mark Challenger Jr motioned to pay the bills and payroll. Jack Schaeffer Jr 2nd the motion. All were in favor.

Jack Schaeffer Jr motioned to adjourn the meeting at 7:30PM. Mark Challenger Jr 2nd the motion. All were in favor.

NEXT MEETING WEDNESDAY, September 7th, 2022

"This institution is an equal opportunity provider and employer."