

Williamstown Borough Authority Meeting Minutes

June 1st, 2022

Williamstown Borough Authority met June 1st, 2022 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Stephen Denkovich, Vice Chairman Jack Schaeffer, Lee Moss, Dale Edinger, Solicitor Joseph Kerwin, Secretary Rikki Merwine, and Operations Manager Joe D'agostino. Absent was Mark Challenger, Jr. No citizens were present.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes from the May 4th, 2022 meeting were reviewed and approved after corrected.

Solicitor Kerwin reported that he has made contact with Gonder regarding the sewer delinquency. Solicitor Kerwin and Gonder have arranged a deal for Gonder to pay \$500.00 down on his balance, and pay a monthly sum of at least \$160 to pay off his balance within 2 years. If Gonder fails to make a payment, a lien will be placed on his property. Dale Edinger motioned to accept this arrangement. Jack Schaeffer Jr. 2nd the motion. All were in favor.

Grant Updates: Regarding the 2020 grant, the last part of the grant is the filter project. Materials are being ordered. Quotes were received from JP Environment for the other two filters, \$18,000/each. This is separate from the grant. Jack Schaeffer Jr. motioned for the Authority to accept the quotes for the other 2 filters and have JP Environmental replace these filters while they are already replacing the first. Regarding the 2021 grant, 500 meters were received. Core and Main should have received their grant check for payment. 8-10 meters were already installed on properties that needed new meters first. We are waiting on the software to be set up.

The delinquent report was reviewed. LIWHAP was explained to the board for better understanding of the water assistance process regarding shut off notices.

Operations Manager Joe D'agostino reported that we need new zinc orthophosphate pump. It would cost approximately \$700.00. Jack Schaeffer Jr. motioned to purchase the pump from the maintenance of system expense account. Dale Edinger 2nd the motion. All were in favor. D'agostino reported that preventative maintenance for the muffin monster is going well and should be due this month sometime. Dale Edinger questioned what the response plan is for leaks. Joe D'agostino stated that they will try to borrow Gratz's correlator to see if there are any problems. Standard Operating Procedures were started in house and will be completed by the next meeting. Operations and Maintenance was not started yet.

Joe D'agostino reported that CWM sampling costs are cheaper than other companies and that we should continue to use CWM.

Replacing lighting at the sewer plant was discussed. – Some lights do not work. We received a quote from West End Electric. We will get a new quote for the September meeting and revisit this idea September-November to see what is left in the budget near the end of the year.

Joe D'agostino reported that the Water/Sewer personnel should be good for classes for another 3 years, so we should not need to budget more for classes next year. Joe also stated that Shane Zellers has been a good asset to the company and has been very helpful with his knowledge of computers.

Chairman Stephen Denkovich reminded Operations Manager Joe D'agostino that proper safety shoes and equipment should be used at all times. Chairman Denkovich suggested not sending guys into

properties/houses that pose a safety hazard to the workers. Properties will need to be cleaned up, if needed, before water personnel enters.

Dale Edinger motioned to pay the bills for a total of \$26,978.71 and payroll for \$11,282.17. Lee Moss 2nd the motion. All were in favor.

Lee Moss motioned to adjourn the meeting at 7:41 PM. Jack Schaeffer Jr. 2nd the motion. All were in favor.

NEXT MEETING WEDNESDAY, July 6th, 2022

"This institution is an equal opportunity provider and employer."