

# **Williamstown Borough Authority Meeting Minutes**

## **January 5<sup>th</sup>, 2022**

Williamstown Borough Authority met January 5<sup>th</sup>, 2022 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Stephen Denkovich, Vice Chairman Jack Schaeffer, Jr., Mark Challenger, Jr., Lee Moss, Dale Edinger, Solicitor Joseph Kerwin and Secretary Rikki Merwine.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes from the December 1<sup>st</sup>, 2021 meeting were reviewed and approved as written. Chairman Steve Denkovich welcomed Dale Edinger to the council.

Jack Schaeffer, Jr reported that they are still waiting on permits from DEP on the piping/water filter project and that we still did not hear from the county about the water meter grant. The roofing invoice was also not yet received.

Chairman Stephen Denkovich reported that 1 out of 5 interviewees opted out of the open Water/Sewer position. Stated that they will discuss the remaining applicants.

Stephen Denkovich asked about the status of signage for the reservoir. Jack Schaeffer, Jr said that signs were received and will be posted this week or next.

Jack Schaeffer, Jr reported a roofing estimate from Esh Builders. Jack Schaeffer, Jr suggested using the water fund maintenance of plant budget to get the roofing repairs completed. Esh Builders estimated the total roofing repairs would cost \$6,646 for the small building, the sign roof, facia and down spouting gutters. The main building and shed will wait. Jack Schaeffer, Jr motioned to hire Esh Builders for the total roofing repairs. Lee Moss 2<sup>nd</sup> the motion. All were in favor.

Jack Schaeffer, Jr discussed the Manager's report. The new heater at the water plant was installed and working properly. Security lighting for the plant was delivered and needs installed by West End Electric. Jack stated that the line detector was not working, and was being evaluated. He also stated that they will find out the cost of replacing, since it is 22 years old. The new computer at the Water plant was installed and running.

The delinquent report was reviewed and the Gonder delinquency was discussed. Getting an estimate for the shut off valve job was questioned.

At 7:25, Chairman Stephen Denkovich called an executive meeting to discuss Job Interviews. The meeting reconvened at 8:03. Jack Schaeffer, Jr motioned to promote Joe D'agostino to Operations Manager. Mark Challenger 2<sup>nd</sup> the motion. The majority were in favor. Jack Schaeffer, Jr motioned to make offer to Brandon Bettinger for the open job position. Dale Edinger 2<sup>nd</sup> the motion. The majority were in favor.

Mark Challenger motioned to pay all the bills, Jack Schaeffer, Jr 2<sup>nd</sup> the motion. All were in favor. Mark Challenger motioned to adjourn the meeting, Lee Moss 2<sup>nd</sup> the motion. All were in favor.

**NEXT MEETING WEDNESDAY, FEBRUARY 2<sup>nd</sup>, 2022**

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