

Williamstown Borough Authority Meeting Minutes

October 6, 2021

Williamstown Borough Authority met Wednesday October 6, 2021 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Stephen Denkovich, Jack Schaeffer, Jr., Mark Challenger, Jr., Lee Moss, Solicitor Jack Kerwin(filling in for Joseph Kerwin) and Secretary Lynne Daniel. Absent was Michael Minnich

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes from the September 1st meeting were reviewed and approved as written.

Jack Schaeffer Jr. reported that he has the documents for signatures for the roof project and we are still waiting on DEP approval of the other (2) projects. He reported we did get a \$100,000 grant to be used for new meters. Jack Kerwin presented options given through Troutman, Deibler, Straub to cover insuring Tim Leshner who is temporarily filling in for Sewer Operator Scott Maurer who passed away on September 12th. Jack recommends independent insurance and will check on rates. It is hoped it will only be necessary, at the most, 6 months.

Jack Schaeffer presented the Managers Report provided by Joe D'Agostino. The Muffin Monster is running well after service and prices for sludge hauling and water sampling are being sought. Scott Warfel is scheduled for the sewer certification test on November 23rd. They are also seeking quotes on a dedicated SCADA computer, and security lighting for the water plant. Jack Kerwin stated he will check with Joe Kerwin on any updates with the signage for up on the mountain. A water leak was repaired at apartments on West Market Street and once invoices are received from Drum Excavating they will be forwarded to the owner. Joe D'Agostino is scheduled for water certification testing on November 23rd. Joe D'Agostino is working on getting a quote on water tank cleaning at the reservoir and suggests getting some type of circulation to avoid it getting stagnant.

The Delinquent Report was reviewed with \$7,230.08 in delinquency through September.

2022 meeting dates were presented, reviewed and approved.

An Executive Session was announced at 7:15pm. The meeting reconvened at 7:40.

Lee Moss made a motion to pay the bills. Jack Schaeffer, Jr. 2nd the motion and all were in favor. Lee Moss made a motion to adjourn the meeting. Mark Challenger, Jr. 2nd the motion and all were in favor.

NEXT MEETING WEDNESDAY, NOVEMBER 3, 2021

"This institution is an equal opportunity provider and employer."