

Williamstown Borough Authority Meeting Minutes

March 3, 2021

Williamstown Borough Authority met Wednesday March 3, 2021 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Stephen Denkovich, Mark Challenger, Jr., Jack Schaeffer, Jr., Lee Moss, Solicitor Joseph Kerwin, Secretary Lynne Daniel, Sewer Operator, Scott Maurer, and Engineer Robert Lynn. Absent was Michael Minnich

Due to Covid 19 the meeting was closed to the public.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes from the February 3rd meeting were reviewed and approved as written.

Engineer Robert Lynn stated the RFQ for the grant must be executed. He suggested we go through Penn Bid. After that is submitted, approved by the County and sent back to us, we can proceed. Bob stated he and Solicitor Kerwin were present at a meeting with the Armory in regards to the sewer connect. Bob stated the Armory will have to go through the Township for approvals concerning the line. The main concern for us is the (4) possible residents and their potential requirement to hook up. The Armory is resistant in paying that expense. It was stated it will be an advantage for the armory having them hook up to avoid the maintenance issues that would arise for non-use intervals when the armory is vacant. Joe Kerwin will try and get in contact with their representatives for an update before the 2nd scheduled meeting on March 5th. He stated there will be no need to meet if they don't have a solution to that issue.

Sewer Operator Scott Maurer reported the need to purchase the Streaming Current unit at a cost of \$8400.00. He stated the current one has been in use since 1993 and is obsolete. Jack Schaeffer made a motion to purchase the unit. Lee Moss 2nd the motion and all were in favor. Scott also suggested a new computer, specifically for SCADA operations is needed. The current computer is overloaded and gets slower by the day. Bob Lynn commented he thinks it would be a good idea and most Authorities have a separate computer strictly for SCADA. Scott was told to get quotes for both the computer and the programming hook up. Scott reported they repaired a leak in the 4 inch main on Water Street which was responsible for a 25,000 gallons water loss per day. The sewer plant permit renewal application is finished and submitted. They are waiting on DEP to process it.

The Delinquent Report was reviewed with a delinquent amount of \$10,215.03. Forty two notices have been sent. Cory Zimmerman's delinquent account was reviewed. A 24 hour notice will be posted at the residence and in order to continue water/sewer services he will have to pay towards the bill and begin a monthly payment plan of \$200 a month until paid in full.

The 2019 Audit is complete with no findings. It was available for review. Jack Schaeffer, Jr. made a motion to pay the bills. Mark Challenger, Jr. 2nd and all were in favor. Lee Moss made a motion to adjourn the meeting. Jack Schaeffer, Jr. 2nd and all were in favor.

NEXT MEETING WEDNESDAY, APRIL 7, 2021

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