

# **Williamstown Borough Authority Meeting Minutes**

**March 4, 2020**

Williamstown Borough Authority met Wednesday, March 4, 2020 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Stephen Denkovich, Mark Challenger, Jr., Jack Schaeffer, Jr., Lee Moss, Solicitor Joe Kerwin and Secretary Lynne Daniel. Absent was Michael Minnich.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes were reviewed and approved as written.

Water and Sewer personnel visited the Ephrata municipality to review their operation using the new Core & Main meter system. They were very impressed with everything. Jack Schaeffer suggested we hold off on any decision until the grants are released and possibly start out with the starter package of 40 meters and subsequent grant offerings received we can purchase additional meters.

Scott Maurer submitted a report for February stating the 65 “0” water usage reads were mostly due to batteries or internal parts stripped or broken. Batteries are very expensive for the meters. Ken Drum has completed the roadwork at the reservoir and he will also be assisting with the installation of ballards to protect the hydrants. The new Mag Meter was installed in the headworks at the sewer plant and is working great. The discharge pump at the water plant needed replaced and DEP inspected the sewer plant on March 3<sup>rd</sup> and all went well; they are waiting on the final draft report.

Solicitor Kerwin stated he would like to look into possibly refinancing the sewer plant loan to get a better interest rate and if possible keep it with a local bank. The employee handbook is also being reviewed by both the Borough and Authority. The delinquent report was reviewed with a total delinquency of \$9,751.59.

Jack Schaeffer, Jr. made a motion to pay the bills, Mark Challenger, Jr. 2<sup>nd</sup> and all were in favor. Mark Challenger, Jr. made a motion to adjourn the meeting, Lee Moss 2<sup>nd</sup> the motion and all were in favor.

**NEXT MEETING WEDNESDAY, APRIL 1, 2020**

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