

Williamstown Borough Authority Meeting Minutes

February 5, 2020

Williamstown Borough Authority met Wednesday February 5, 2020 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Michael Minnich, Mark Challenger, Jr., Jack Schaeffer, Jr., Stephen Denkovich, Lee Moss, Solicitor Joe Kerwin and Secretary Lynne Daniel. Water/Sewer personnel Scott Maurer

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes were reviewed and approved as written.

Scott Maurer presented quotes received from Core & Main for the new meters and financing options from Government Capital Corporation. The authority board would still like the opportunity to witness the meter operations and get performance feedback from municipalities that have the new meters. They would also like to wait and see if we are approved for the grant so the entire cost would not have to be financed. Mike Minnich will set something up with Ephrata Borough to see the meters and a decision on the number of meters to be purchased will have to be decided on. Scott reported they are in the process of inspecting and repairing or replacing “0” read meters now. They have to date completed approximately 8 of the 65 meters. Scott also reported that the West Market Street hydrant should be completed by the end of March by Drum Excavating. Scott asked for permission to buy a new mag. meter at the sewer plant that measures flow. The cost would be \$6,398.00 – they generally range anywhere between \$4,000 and \$10,000. They have had the current one recalibrated 4 times in a 4-5 month period at an approximate cost of \$1,000.00. Jack Schaeffer, Jr. made a motion to purchase the meter from Moyer Instruments. Mark Challenger, Jr. 2nd the motion and all were in favor.

Steve Denkovich questioned several invoices from Hanover Engineering and what they were for. He was told most of them are for report assistance, there are a lot of new reporting requirements and Hanover assists in their completion.

The delinquent report was reviewed with a delinquency of \$25,000. The audit FY 2018 was returned from Lettich & Zipay with no findings.

An executive session was called for personnel matters at 7:22. The meeting reconvened at 7:40. Jack Schaeffer, Jr. made a motion to pay the bills and payroll, Lee Moss 2nd and all were in favor. Jack Schaeffer made a motion to adjourn, Lee Moss 2nd and all were in favor.

NEXT MEETING WEDNESDAY, MARCH 4, 2020