

# **Williamstown Borough Authority Meeting Minutes**

## **November 6, 2019**

Williamstown Borough Authority met Wednesday November 6, 2019 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Michael Minnich, Mark Challenger, Jr., Jack Schaeffer, Jr., Solicitor Joe Kerwin and Secretary Lynne Daniel. Absent was Stephen Denkovich and Keith Kocher. Hanover Engineer Bob Lynn was also present.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. An Executive Session was called at 7:06 pm for personnel matters. The meeting reconvened at 7:13pm. The minutes were approved as written.

Greg Showers, representing the VFW was present to ask for discontinuance of service for the bar at the old VFW and asked how to go about doing that. He was told we will simply deactivate the account in the software program but not discontinue service to the remaining apartments.

Bob Lynn presented 3 documents for approval for the grant application. A motion was made by Mike Minnich for acceptance of the resolution charging responsibility for signage of the application. Jack Schaeffer, Jr. 2<sup>nd</sup> the motion and all were in favor. The 2<sup>nd</sup> document is the letter confirming our 17.3% contribution to the project. A motion to authorize the letter was made by Jack Schaeffer, Jr., 2<sup>nd</sup> by Mark Challenger, Jr. and all were in favor. The 3<sup>rd</sup> document was the execution of application for funding. Jack Schaeffer, Jr. made the motion to approve the document, Mike Minnich 2<sup>nd</sup> and all were in favor.

The 2020 Budgets are still under review and will be approved at the December meeting. Jack Schaeffer, Jr. said they did get a quote of \$590.00 for wash/clean/prime-undercoat for the truck from Wetzel's Garage and will hold till January. The quotes for meters were discussed with the cheapest ones, and ultimately the more compatible ones for us, coming in at \$5600.00 each. Mark Challenger, Jr. made a motion to follow through with the meter purchase. Jack Schaeffer, Jr. 2<sup>nd</sup> the motion and all were in favor.

Joe Kerwin thanked Bob for his help with the application process and was told we should hear something after the start of the new year and he feels we should have a good shot at getting some monies.

Scott Maurer stated the sinkhole issue at Walnut Street is taken care of and everything is going well. Scott also stated if there was any available money he would like to start lining the old brick manholes, there are a lot of issues with water infiltrating. He was told to get a price on what that would cost and if we are approved for the grant we could change the account set up for filter media to manhole account. It was again stressed to have a priority list / 5-year plan.

The delinquent list was reviewed with a delinquency of \$10,665.10. The 2020 meeting dates were reviewed and approved as presented.

Jack Schaeffer, Jr. made a motion to pay the bills. Mark Challenger, Jr. 2<sup>nd</sup> the motion and all were in favor.

Jack Schaeffer made a motion to adjourn. Mike Minnich 2<sup>nd</sup> the motion and all were in favor.

**NEXT MEETING WEDNESDAY, DECEMBER 4, 2019**

*"This institution is an equal opportunity provider and employer."*