

# Williamstown Borough Authority Meeting Minutes

October 2, 2019

Williamstown Borough Authority met Wednesday October 2, 2019 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Michael Minnich, Mark Challenger, Jr., Stephen Denkovich, Keith Kocher, Jack Schaeffer, Jr., Solicitor Joe Kerwin and Secretary Lynne Daniel

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. An Executive Session was called at 7:02 pm for personnel matters. The meeting reconvened at 7:13pm. Steve Denkovich made a motion to approve minutes as written, Jack Schaeffer, Jr. 2<sup>nd</sup> the motion and all were in favor.

It was reported the leak at the VFW has been repaired and the Authority will repair the sidewalk at the McMillan residence this one time even though it is not the Authority's issue or responsibility. The CDBG grant was discussed. Scott Maurer stated he emailed Hanover Engineer Bob Lynn but didn't get any further information from him. Joe Kerwin stated he would try again to contact Bob but it is imperative we apply for this grant. Joe stated we need a motion to do whatever we need to do to get the grant application in, including finding an alternative person to do the application if necessary. Keith Kocher made the motion, Steve Denkovich 2<sup>nd</sup> and all were in favor. Scott Maurer stated they have all the estimates for the items/work to be put in the grant including media, new instruments, meters and new roofs. The estimates will be scanned and emailed to the authority members.

Scott Maurer stated everything is going well and it is great having Joe D'Agostino back with the Authority. Scott stated Ken Drum will be going up on the mountain to come up with an estimate on the cost of road repairs needed.

The delinquent list was reviewed and permission for temporary leniency on water/sewer charges for resident Virginia Hoffman was requested. There are some financial and health issues that have occurred recently. Permission was granted by the Authority.

Jack Schaeffer, Jr. asked if there is any preventative maintenance practices concerning the 2017 truck. He suggested getting undercoat and ceramic coat on the truck to prevent it from rusting. Scott Maurer was told to get quotes for the job.

Steve Denkovich made a motion to pay the bills. Mark Challenger, Jr. 2<sup>nd</sup> the motion and all were in favor.

Jack Schaeffer made a motion to adjourn. Steve Denkovich 2<sup>nd</sup> the motion and all were in favor.

**NEXT MEETING WEDNESDAY, NOVEMBER 6, 2019**

*"This institution is an equal opportunity provider and employer."*