

# Williamstown Borough Authority Meeting Minutes

June 5, 2019

Williamstown Borough Authority met Wednesday June 5, 2019 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Michael Minnich, Mark Challenger, Jr., Stephen Denkovich, Keith Kocher, Solicitor Joseph Kerwin, and Secretary Lynne Daniel. Water/Sewer personnel Scott Maurer and Scott Warfel and newly approved board member Jack Schaeffer, Jr.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. Solicitor Kerwin introduced Jack Schaffer, Jr. as the Borough Council approved authority board member. Keith Kocher made a motion to approve Jack as the newest member. Stephen Denkovich 2<sup>nd</sup> the motion and all were in favor. An Executive Session was called at 7:05pm. The meeting reconvened at 7:20 pm.

June minutes were reviewed and approved as written. It was announced that 3 applications were received for the job opening at the water/sewer plants. Members will further review the applications and further action will be taken in two weeks. The offer for a one-time sewer easement offer was discussed and a motion was made by Stephen Denkovich to send the offer to occupants. Mark Challenger, Jr. 2<sup>nd</sup> the motion and all were in favor. Jack Schaeffer, Jr. asked what will happen if the offer is not accepted. Joe Kerwin stated the current liens on the properties will remain in effect.

Scott Maurer and Scott Warfel were present to report updates at both plants. There were 4 shutoffs for non-payment, broken pipes at 335 Elizabeth Street with a water loss of 336,000 gallons of water and divers were in for the tanks and all went well. The water plant now has overflow. Laurel Hill is installing new inside valves at all units which has revealed problems with the curb boxes not lining up with the main. Of the 15 they have looked at so far 4 had to be dug up. We are responsible for the parts and if needed Drum excavation charges also. Manhole risers were ordered for an approximate cost of \$400.00 each. Scott stated their inspection camera has been fixed multiple times and a new one is needed along with rotted out utility pumps. They were told to get prices on both. Other repairs were a filter solenoid, airline fittings, and 5 starter capacitors. Work needed is repairs at 9 o'clock Hollow and the washed out road, and heating and cooling units at both water and sewer plants.

The board approved sending notices to the VFW for a leaking meter pit and Cheryl Gonder concerning a possible sewage leak and the need to hook up to town water/sewer.

The delinquent report was reviewed with \$11,223.24 recoverable charges and 4 shut-offs for non-payment.

Mark Challenger, Jr. made a motion to pay the bills, Steve Denkovich, 2<sup>nd</sup>, all in favor.

Steve Denkovich made a motion to adjourn, Mark Challenger, Jr. 2<sup>nd</sup> the motion and all were in favor.

**NEXT MEETING WEDNESDAY, JULY 10, 2019**

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