

# Williamstown Borough Authority Meeting Minutes

April 3, 2019

Williamstown Borough Authority met Wednesday April 3, 2019 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Charles Croft, Sr., Vice Chairman Michael Minnich, Mark Challenger, Jr., Stephen Denkovich, Keith Kocher, Solicitor Joseph Kerwin, Secretary Lynne Daniel, Manager Charles Croft Jr., Hanover Engineer Robert Lynn

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. An Executive meeting was called at 7:03pm. The meeting reconvened at 7:42 pm. March minutes were approved as written.

Vice Chairman made a motion to amend the overtime policy where all overtime must be approved by the chairman and to also eliminate weekend overtime hours when possible. A motion was made by Stephen Denkovich to approve changes, Mark Challenger Jr. 2<sup>nd</sup> and all were in favor. The installation of time clocks at both the water and sewer plants was discussed. A motion was made by Stephen Denkovich to approve, Mike Minnich 2<sup>nd</sup> the motion and all were in favor. The residents who have not hooked up to the sewer and now have large balances due and/or liens on their property were discussed and the possibility of putting a temporary lenience policy in place to forgive added penalties if hook ups are completed.

The Samba Trail project was discussed and it was decided the board will seek DEPs approval first to avoid any conflicts. Mike Minnich will contact the representative for Samba and Joe will contact DEP officials.

Joe Kerwin reported he has made a settlement with Tim Savage on the old day care property for the outstanding charges in the amount of \$1400.00. It was reported that Chad Gonder has expressed interest in building a garage on his property with plumbing, however he will have to pay his outstanding sewer bill first before permits will be issued

Charles Croft, Jr reported ISO insurance performed an inspection at the water plant which wasn't done since 1997 and everything went well. Charles also reported that Rural Water could not find anything concerning the water loss. The possibility of meter reader/gun calculation errors was discussed. The cost for new updated equipment could be around \$13,000.00. Bob Lynn also discussed the possibility of installing an overflow meter with remote alarm and having a company come in to detect any leaks throughout town. If an upgrade for Sensus is done it will have to be done right around the time meters are scheduled to be recorded to detect any difference in water usage. Bob Lynn also discussed the necessity to submit an updated operation review to DEP.

The delinquent list was reviewed with a total delinquency of \$12,037.19.

Mark Challenger, Jr. made a motion to pay the bills, Mike Minnich, 2<sup>nd</sup>, all in favor.

Mark Challenger, Jr. made a motion to adjourn, Steve Denkovich 2<sup>nd</sup> the motion and all were in favor.

**NEXT MEETING WEDNESDAY, MAY 1, 2019**

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