

# **Williamstown Borough Authority Meeting Minutes**

**December 5, 2018**

Williamstown Borough Authority met Wednesday December 5, 2018 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Charles Croft, Sr., Vice Chairman Michael Minnich, Mark Challenger, Jr., Stephen Denkovich, Keith Kocher, In place of Manager Charles Croft Jr. was Water Operator Scott Warfel, Solicitor Joseph Kerwin and Secretary Lynne Daniel.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. November minutes were reviewed and approved as written.

Citizen Josh Watts representating SAMBA was present to request permission to pursue the implementation of trails on land owned by Williamstown that also houses our water reservoir. Josh explained the desire to connect to existing trails in the Lykens area and eventually to the Greenland Trail. Josh discussed the benefits to the area and the project would cause minimal erosion if any and all work would be done on the contour making it also minimally invasive. The next step if approved would be the signing of a MOU document and the start-up could be as early as this spring. Keith Kocher made a motion to approve the project pending a walk-through inspection prior to any excavation. Mike Minnich 2<sup>nd</sup> the motion and all were in favor.

Solicitor Kerwin stated he feels the trail project would be a good thing for the area and the people in the community. Joe stated there is no available funding out there now but DCED may have some opportunities in the spring.

The proposed budgets and possible rate increase were reviewed and discussed. Revised budget worksheets with increased rates were distributed and Authority member will review and prepare to finalize at the January meeting.

Water Operator, Scott Warfel reported they were called out to repair an 8 inch main pipe that had busted and they also jetted at Collins Lane. A damaged ring from the snowplow must also be replaced. Scott asked about budgeting for metal roofing for water plant buildings and the possible rebuilding of the muffin monster. Scott was told to get another cost estimate for the roofing and to get quotes on the muffin monster rebuild. Joe Kerwin informed members of the new bidding requirements starting in January 2019.

The delinquent report was reviewed with a total delinquency for the month at \$10,826.94.

Keith Kocher made a motion to pay the bills, Steve Denkovich, 2<sup>nd</sup>, all in favor.

Mark Challenger, Jr. made a motion to adjourn, Keith Kocher 2<sup>nd</sup> the motion and all were in favor.

**NEXT MEETING WEDNESDAY, JANUARY 2, 2019**

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