

# **Williamstown Borough Authority Meeting Minutes**

**November 1, 2017**

Williamstown Borough Authority met Wednesday November 1, 2017 at 7:00 p.m. in Council Chambers. Board Members present were Vice Chairman Timothy Kessinger, Mark Challenger, Jr., Keith Kocher, Michael Minnich, Secretary Lynne Daniel, Manager Charles Croft Jr., and Solicitor Joe Kerwin. Absent was Chairman Charles Croft, Sr.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. September minutes were approved as written.

Joe Kerwin reported that he has met with Sheldon Crum concerning the water line issues with the property owner of 319 W. Market. Joe explained to him the problem is not related to the Authority. Joe suggested options for him including possibly purchasing the Market Street property or installing his own water line. Although Sheldon does have an "easement", the owner could shut the water off and he then would have the time and cost of legal action to follow. Joe also stated there is no update concerning the CDBG grant.

Charles Croft, Jr. reported that the 4 pump stations have been serviced, several lines in town have been jetted, sludge was hauled for the last time this year and blowers have also been serviced. Charles stated they had an incident at a house when they were trying to camera the sewer line. The camera became detached and they had to have Ken Drum dig down and fish the camera out. The 2 new tests have started at the Water Plant, sludge was hauled, Miller Paving blacktopped patches at various locations and Hanover is assisting Charles with the submission of the NPDS permit renewal which is due December 2<sup>nd</sup>. Charles also stated he is in need of a new copier/fax and has priced them. He was told to purchase what he needs.

The delinquent report was reviewed with a total of delinquency for the month at \$9,905.05.

Meeting dates for 2018 were reviewed and approved.

Mark Challenger, Jr. made a motion to pay the bills, Keith Kocher 2<sup>nd</sup>, all in favor.

Mark Challenger, Jr. made a motion to adjourn, Mike Minnich 2<sup>nd</sup> the motion and all were in favor.

**NEXT MEETING WEDNESDAY, DECEMBER 6, 2017**

*"This institution is an equal opportunity provider and employer."*