

WILLIAMSTOWN BOROUGH AUTHORITY

February 3, 2010

Williamstown Borough Authority met Wednesday, February 3, 2010 in Council Chambers; Members, Chairman Dennis English, Vice Chairman C.W. Croft, Jack Herb, Howard Frenya, David Neidlinger, and Daniel Huddleson were present. Also attending were Secretary/Treasurer Amy Rexroth, Water Manager Joseph D'Agostino, and Sewer Manager Dennis Raho, Solicitor Joseph Kerwin and Engineer Robert Reisinger. Member Scott Slough was absent. Citizens present were Mark Challenger.

Chairman Dennis English called the meeting to order at 7:00PM.

Citizens: None

A motion was made by Neidlinger and Frenya to approve and finalize the Evaluation forms for the Authority employees. All were in favor. The evaluations should be completed in September of every year. Frenya will provide official copies to the Water and Sewer plant managers. As well as compose a memo with instructions on how to fill out evaluations and what to present to employees.

A motion was made by Huddleson and Frenya to approve the purchase of the computer systems for Amy Rexroth and Joseph D'Agostino. All were in favor.

Solicitor Kerwin will be working on a memorandum of agreement between the Borough and the Authority to meet each October of the current fiscal year to discuss employee wage increases and budgets for following new fiscal year.

Sewer Plant Manager Raho reported that there was a sewer main block at Laurel Hill again and was taken care of.

Manager Raho addressed some remaining problems in town. He met with Joe Burget of Penn Dot. Anrich restored the roads to meet Penn Dot approval.

Amy Rexroth will be checking into places to hold the RUS loans/grants available to the citizens being made to tap onto the sewer system. Rexroth will coordinate with Sue Gantz to find a time and date that works best with her.

Water Plant Manager Joseph D'Agostino reported that there were two vehicles trespassing on the Borough Authority Property. Solicitor Kerwin will get a copy of the incident report from the State Police and proceed from there.

Engineer Reisinger reported that Anrich has completed 80 to 85% of the pipe. Pump Station number one will need to be reevaluated and adjusted due to that area flooding higher than anticipated.

A motion was made by Herb and Croft Sr. to approve Requisition 14. All were in favor. Secretary Frenya inquired as to why Lori Kuhn does not show the retainer fees on her spreadsheet. Mr. Reisinger will look into this.

A motion was made by Huddleson and Herb to approve Quandel's change order 1,2,4,5,7, & 8 for a total credit of (\$25,189.00).

A motion was made by Croft Sr. and Herb to make a change order for Quandel to construct a metal roof on the outside of the head works building making sure they cover the steps for safety reasons. All were in favor.

A motion was made Neidlinger and Croft Sr. to pay the bills for the month of January 2010 for the water and sewer department. All were in favor.

A motion was made by Herb and Croft Sr. to approve the transfer of funds by Rexroth any money over \$50,000 in the Sewer Checking account to the Sewer Investment Account. All were in favor.

A motion was made by Huddleson and Croft Sr. to adjourn the meeting at 8:17PM.