

# **Williamstown Borough Authority Meeting Minutes**

## **December 2, 2015**

Williamstown Borough Authority met Wednesday, December 2<sup>nd</sup>, at 7:00 p.m. in Council Chambers. Council Members present were Chairman Charles Croft, Sr., Dave Neidlinger, Matt Miller, Mark Challenger Jr., Tim Kessinger, Solicitor Joe Kerwin, Manager Charles Croft Jr and Secretary Lynne Daniel. Citizen: Warren Giordano

The meeting was called to order at 7:00PM. The Pledge of Allegiance to the Flag was recited. November minutes were approved as corrected.

Mr. Giordano was present to inform the board of his tentative plan to fill a need for local residents, the elderly in particular, in providing fresh fruits, vegetables, etc. in a more economical quantity. He stated any profits would be donated to the food bank. His question was would he be charged a commercial rate for water/sewer if he located the stand on his vacant lot adjacent to his home. The board informed him he would not but that he would have to attend a Borough Council meeting and present his plan.

Mark Challenger and Dave Neidlinger gave an update of budget figures. Both Dave, Mark and Secretary Lynne Daniel will work on completion of the budget numbers.

Chairman Croft complimented the Authority personnel on the condition of both the water and sewer plants. They are doing a great job maintaining them.

Joe Kerwin reported he has not received the new proposal from Crown Castle to date, hopefully by the beginning of the new year. Joe also commended everyone for basically an issue free year. The potential litigation with UniTec was discussed as far as the pros and cons of pursuing legal action. It was decided Joe Kerwin will continue to communicate with Pat Ward in an attempt to retrieve some needed papers/documents. The H<sub>2</sub>O Grant and the need of a CPA Audit as a condition of that grant were discussed. Joe Kerwin will call Glace to see if Joe Bluge may have the necessary documents we need to complete that requirement.

Charles Croft, Jr. presented his Managers Report. The new sensor arrived and Cole's will be installing it, the new call box is on order and will hopefully arrive by January, the DEP webinar was completed, and both the sewer and water inspections went well. Recommendations for a drain and a labeled sampler spigot were made. Charles stated we would probably have to haul sludge one more time in 2015. Charles reported the reservoir looks good, meter reading will be completed next week, and cross-training is going fine. Charles also suggested we keep in mind the potential need for meter gages in the upcoming year. The cost is approximately \$3,100.00 each.

Delinquents were reviewed and the engineering price increase was discussed.

Tim Kessinger made a motion to pay the bills, Matt Miller 2<sup>nd</sup>, all in favor.

Tim Kessinger made a motion to adjourn the meeting, Matt Miller 2<sup>nd</sup>, all in favor.

**NEXT MEETING WEDNESDAY, JANUARY 6, 2016**

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