

Williamstown Borough Authority Meeting Minutes

April 5, 2017

Williamstown Borough Authority met Wednesday April 5, 2017 at 7:00 p.m. in Council Chambers. Council Members present were Chairman Charles Croft, Sr., Tim Kessinger, Keith Kocher, Michael Minnich, Secretary Lynne Daniel, Solicitor Joe Kerwin, and Manager Charles Croft Jr. Absent was Mark Challenger, Jr.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. March minutes were approved as written.

Charles Croft Jr. reported his new computer is on order and could be completed in 6 weeks. Solicitor Kerwin reported there is not much going on but he is looking into any County Grant Programs being offered. Engineer Rebecca Stakem reported DCED has not contacted Hanover to date concerning a grant for the remaining West Street project.

Charles stated they hauled sludge at the sewer plant, pump stations have been serviced and on April 20th Hach is coming to the plant to evaluate and bringing a desktop unit that tests the intensity of the UV bulbs. Charles reported at the water plant there are no replacement bulbs or parts available for the Chlorine benchtop but they do have a replacement motor for it. He stated the Tubidimeter is also outdated. Charles is looking into literature and prices. He is also concerned about the roof at the water plant; it is not leaking yet but is old. It was stressed we must look into any grants being offered. Ken Drum requested an estimate from Charles for new water and sewer hook ups for Curt Fry. Other than the \$3,000 tap on fees for water/sewer, costs would approximately be \$800.00. The computer got a malware virus at the water plant, Rebecca was able to back it up on an external hard drive. She informed Charles that part of Office 365 there is free cloud storage available as back up. Due to the discovery of the 2 major water leaks and repairs, usage was cut in half. Previously we were losing 105,000 gallons a day. Rebecca also reported compensation for the authority invoices should be coming soon and all Chapter 94 sewer reports have been submitted. She also stated after major work was done on the reporting procedures DEP is happy about the timely and correct reporting.

The delinquent report was reviewed with a total of delinquency for the month at \$1,768.94.

Keith Kocher made a motion to pay the bills, Michael Minnich 2nd, all in favor.

Michael Minnich made a motion to adjourn, Keith Kocher 2nd the motion and all were in favor.

NEXT MEETING WEDNESDAY, JUNE 7, 2017

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