

# **Williamstown Borough Authority Meeting Minutes**

**March 1, 2017**

Williamstown Borough Authority met Wednesday March 1, 2017 at 7:00 p.m. in Council Chambers. Council Members present were Chairman Charles Croft, Sr., Mark Challenger Jr., Tim Kessinger, Keith Kocher, Michael Minnich, Secretary Lynne Daniel, Solicitor Joe Kerwin, and Manager Charles Croft Jr.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. February minutes were approved as written.

Charles Croft Jr. presented the board with a quote for the computer/programs for the water plant, combined the cost would be \$17,279.00. The cost would be split as two purchases (computer and software programs) to keep under the \$10,000 bid threshold. Charles stated the plants Hach and Scada programs are not compatible with Windows 10 and they will have to get a program to make them compatible. Charles was asked if there is a service agreement included in the quote, he will look into that. Michael Minnich suggested a cloud back up program be looked into to insure preservation of all data if something would occur. They would also like to sell the other computer previously purchased.

Charles reported Rural Water found (2) leaks located on W. Market at the old daycare center and another one at Division Street. The plant was running high at 230 and is now since repaired at 150. They are also not backwashing nearly as often as they were. Charles stated he used his Penn Dot Emergency permit and will be getting a new one in July. The new call boxes have all been installed at the pump stations. Charles reported DEP is making a new requirement to install fixtures on hydrants for chlorination procedures. Each of these fixtures would cost \$800.

The delinquent report was reviewed with a total of delinquency for the month at \$1,461.15.

Tim Kessinger made a motion to pay the bills, Mark Challenger, Jr. 2<sup>nd</sup>, all in favor.

Tim Kessinger made a motion to adjourn, Mark Challenger, Jr. 2<sup>nd</sup> the motion and all were in favor.

**NEXT MEETING WEDNESDAY, APRIL 5, 2017**

*"This institution is an equal opportunity provider and employer."*